



Facility

Name: *Bernice Coffield Early Head Start* **License Number:** 76585
Address: 1100 East Alston, Hobbs, NM 88240
Phone: (575) 397-7336 **Fax:** **E-mail:**

License Information

Type: 2 Star + Child Care **Status:** Licensed **Issue Date:** 03/01/2018 **Expiration Date:** 01/09/2019
 Center

Capacity

Over Age 2: 16 **Under Age 2:** 20 **Night Care:** 0 **Playground:** 36
Square Footage: 1260

Census

Over 2: 20 **Under 2:** 7

Classrooms

Number of Classrooms: 5

Days and Hours of Operation

Monday 7:30 AM - 5:45 PM	Tuesday 7:30 AM - 5:45 PM	Wednesday 7:30 AM - 5:45 PM	Thursday 7:30 AM - 5:45 PM	Friday 7:30 AM - 5:45 PM
Saturday Closed	Sunday Closed			

Inspection

Date: 05/10/2018 **Time In:** 11:30 AM **Time Out:** 1:00 PM **Purpose:** Semi-Annual

Licensure

8.16.2.11 A Types of Licenses	<i>Not Inspected</i>
8.16.2.11 B Renewal of License	<i>Not Inspected</i>
8.16.2.11 D Non-transferable Restrictions of License	<i>Not Inspected</i>
8.16.2.12 A, K, M Licensing Actions and Administrative Appeals	<i>Not Inspected</i>
8.16.2.17 E, F Surveys for Child Care Facilities	<i>Compliance</i>
8.16.2.18 D Complaints	<i>Not Inspected</i>
8.16.2.21 A Licensing Requirements	<i>Not Inspected</i>
8.16.2.21 B Capacity of Centers	<i>Compliance</i>
8.16.2.21 C Incident Reporting Requirements	<i>Not Inspected</i>

Administrative Requirements

8.16.2.22 A Administrative Records	<i>Compliance</i>
8.16.2.22 B Mission, Philosophy and Curriculum Statement	<i>Not Inspected</i>
8.16.2.22 C Policy and Procedures	<i>Not Inspected</i>
8.16.2.22 D Family Handbook	<i>Not Inspected</i>
8.16.2.22 E Children's Records	<i>Not Inspected</i>
8.16.2.22 F Personnel Records	<i>Not Inspected</i>
8.16.2.22 G Personnel Handbook	<i>Not Inspected</i>

Personnel & Staffing

8.16.2.23 A Personnel and Staffing Requirements	<i>Not Inspected</i>
8.16.2.23 B Staff Qualifications and Training	<i>Not Inspected</i>
8.16.2.23 C Staff/Child Ratios and Group Sizes	<i>Compliance</i>

Services & Care of Children

8.16.2.24 A Guidance	<i>Not Inspected</i>
8.16.2.24 B Naps or Rest Period	<i>Compliance</i>
8.16.2.24 C Additional Requirements for Infants and Toddlers	<i>Compliance</i>
8.16.2.24 D Diapering and Toileting	<i>Compliance</i>
8.16.2.24 E Additional Requirements for Children with Special Needs	<i>Not Inspected</i>
8.16.2.24 F Additional Requirements for Night Care	<i>N/A</i>
8.16.2.24 G Physical Environment	<i>Not Inspected</i>
8.16.2.24 H Social-Emotional Responsive Environment	<i>Not Inspected</i>
8.16.2.24 I Equipment and Program	<i>Not Inspected</i>
8.16.2.24 J Outdoor Play Areas	<i>Compliance</i>
8.16.2.24 K Swimming, Wadding and Water	<i>N/A</i>
8.16.2.24 L Field Trips	<i>N/A</i>

Food Service

8.16.2.25 B Meals and Snacks	<i>Not Inspected</i>
8.16.2.25 C Menus	<i>Compliance</i>
8.16.2.25 D Kitchens	<i>Compliance</i>
8.16.2.25 E Meal Times	<i>Not Inspected</i>

Health & Safety Requirements

8.16.2.26 A Hygiene	<i>Not Inspected</i>
8.16.2.26 B First Aid Requirements	<i>Not Inspected</i>
8.16.2.26 C Medication	<i>Not Inspected</i>
8.16.2.27 A-D Illness Requirements for Centers	<i>Not Inspected</i>

Health & Safety Requirements (*continued*)

8.16.2.28 A-H Transportation Requirements for Centers N/A

Buildings, Grounds & Safety

8.16.2.29 A Housekeeping	<i>Compliance</i>
8.16.2.29 B Pest Control	<i>Not Inspected</i>
8.16.2.29 C Mechanical Systems	<i>Compliance</i>
8.16.2.29 D Water and Waste	<i>Compliance</i>
8.16.2.29 E Lighting, Lighting Fixtures and Electrical	<i>Compliance</i>
8.16.2.29 F Exits and Windows	<i>Compliance</i>
8.16.2.29 G Toilet and Bathing Facilities	<i>Compliance</i>
8.16.2.29 H Safety Compliance	<i>Compliance</i>
8.16.2.29 I Smoking, Firearms, Alcoholic Beverages, Illegal Drugs and Controlled Substances	<i>Compliance</i>
8.16.2.29 J Pets	<i>N/A</i>

Additional Comments

None

Signatures

Please Note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans noted above, may result in further action taken against the licensee.



Surveyor: *Rosalyn Gonzalez*



Facility Representative: *Noemi Langley*

